

Book	Policy Manual
Section	100 Programs
Title	Athletic Coach Evaluation
Number	123.1
Status	Policy Review Committee
Adopted	May 26, 1998
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Purpose

To ensure the success of the athletic program, there shall be a defined plan for regular performance evaluation of all athletic coaches and assistant coaches employed by the Hanover Public School District. The primary purpose of the performance evaluation plan shall be to strengthen and enhance the overall athletic program.

The objective of the performance evaluation is to provide an opportunity for the principal and the athletic director to assess the coaching performance of all coaches and assistant coaches. This evaluation process is intended to improve the understanding of coaching responsibilities and performance expectations, to identify strengths and weaknesses, to indicate the need for improvement, when necessary, and to determine future coaching assignments.

Delegation of Responsibility

Each head coach will be evaluated by the build in principal and the athletic director. Each assistant coach will be evaluated by the head coach, of the respective sport, and the athletic director. All evaluation conferences will be conducted within two (2) weeks following the conclusion of each season on the appropriate district evaluation form. It will be the responsibility of the evaluators to outline a performance improvement plan when deemed necessary anytime during the season and to follow-up on the improvement progress.

Guidelines

When necessary throughout the athletic season, an evaluation conference will be conducted when deficiencies in performance are noted by the athletic director and/or the principal, and when appropriate, the head coach. Deficiencies will be documented on the evaluation form. A performance improvement plan will be developed and monitored by the athletic director for the duration of the season.

All evaluation forms will be signed by the appropriate administrators and by the coach/assistant coach being evaluated. After completion, all evaluation forms will be placed in the coach's personnel file.